



ILRC Board Member Agreement

Board Member Requirements:

- ✓ Attendance is a priority. If you are not able to attend the meeting, it is your responsibility to contact the Board President and submit a proxy to another board member.
- ✓ Board members will spend an average of 2-4 hours per month volunteering for board or committee meetings, agency events and fundraising efforts. This is a must!
- ✓ Complete a board member orientation program.
- ✓ Make an annual financial gift based on what the board member feels comfortable giving.
- ✓ Actively participate in all ILRC fundraising events.
- ✓ Recuse yourself where there may be potential conflicts of interest.
- ✓ Review materials in advance and be prepared for discussion and voting at board meeting.
- ✓ Expect the Board President to hold you accountable for fulfilling these responsibilities.

ILRC Requirements:

- ✓ Provide all relevant materials prior to board meeting. (including reports, minutes, agenda)
- ✓ Provide Directors and Officers liability insurance for all board members.
- ✓ Be informed of opportunities for professional board development.
- ✓ Provide an orientation of the organization.

Board Member

Board President